



RECRUITMENT NOTICE

Position: Zonal Project Officer

Background

TB Network is an umbrella organization of Civil Society Organizations (CSOs) working on Tuberculosis (TB) in Nigeria. Its goal is to achieve a “TB-free Nigeria,” with a mission to coordinate CSOs nationwide in advocating for increased access to high-quality and comprehensive TB services.

The Network is registered with the Corporate Affairs Commission (CAC) as the Civil Society for the Eradication of Tuberculosis in Nigeria. It has its National Office at No. 22 Koforidua Street, Michael Okpara Way, Zone 2, Abuja.

As a leading national CSO dedicated to the fight against tuberculosis, strengthening community and health systems, and advocating for improved TB services, the TB Network is recruiting Zonal Project Officers to support the implementation of the Community Driven approaches for the Transformative Change to COMBAT DR-TB (COMBAT DR-TB) Project

Position Details

- Position Title: Zonal Project Officer (TBN-ZPM)
- Location: North East, North West, South East, South South, and South West
- Job Type: Full Time
- Contract Duration: 2 years
- Applicants must be based in any of the project states listed below
 - South West (Lagos & Osun)
 - South East (Ebonyi & Anambra)
 - North East (Borno & Taraba)
 - South South (Cross River & Delta)
 - North West (Kaduna & Zamfara)

Key Responsibilities

The Zonal Project Officer will be responsible for:

1. Leadership & Project Coordination

- Provide overall leadership and coordination of project activities within the assigned zone.
- Oversee the implementation of NGO's activities, work plans, and ensure project objectives, targets, and deliverables are met
- Strengthen the capacity of implementing NGOs through training and mentorship.



2. Stakeholder Engagement & Partnership Building

- Strengthen partnerships and collaboration with State TB Control Program Managers, DR-TB focal persons, implementing NGOs, and other key partners supporting the TB response in the implementing states
- Lead zonal advocacy efforts and stakeholder engagement to enhance the project's visibility, ownership, and resource mobilization.
- Represent the organization in zonal/state-level technical working groups and other strategic platforms.

3. Monitoring, Evaluation & Learning

- Coordinate monitoring, evaluation, and reporting of project activities within the zone
- Promote the use of data for evidence-based decision-making and adaptive programming.
- Document and disseminate lessons learned, success stories, and best practices for replication and scale-up

4. Technical Support & Quality Assurance

- Provide technical support/ capacity strengthening to communities and civil society groups on DRTB literacy, addressing the leaky DR TB cascade and in advocating for optimal DRTB services
- Support implementing NGOs in adhering to program standards, guidelines, and best practices in TB/DR-TB service delivery.
- Identify project risks, challenges, and bottlenecks and develop appropriate mitigation strategies.
- Ensure quality assurance and continuous improvement across project interventions.

5. Resource & Financial Accountability

- Ensure effective management and utilization of project resources by implementing NGOs.
- Work closely with the programme, monitoring and evaluation, finance and audit teams at the TBNetwork's National Office to maintain accountability and compliance with donor and organizational requirements.

6. Reporting & Communication

- Ensure timely submission of high-quality technical and zonal programmatic reports.
- Maintain effective communication and feedback mechanisms between the zonal office, state stakeholders, and the national office.



Qualifications and Experience

- Minimum of a Bachelor's degree in Public Health, Health Sciences, or related field. A Master's degree in Public Health, Health Management, or related discipline is strongly preferred.
- At least 7 years of progressive experience in public health program management,
- Demonstrated expertise in TB/DR-TB program implementation, supervision, and partnership management.
- Strong leadership and project management skills.
- Excellent communication, advocacy, and report-writing abilities.
- Proficiency in MS Office applications and knowledge of health data management systems.
- Ability to work under pressure, deliver within deadlines, and travel frequently across states within the assigned zone.

What We Offer

- A unique opportunity to play a key role in strengthening national efforts to combat Drug-Resistant TB (DR-TB).
- An enabling, collaborative, and inclusive work environment that fosters innovation and professional growth.
- A competitive remuneration package commensurate with qualifications and experience.
- Opportunities for continuous learning, career advancement, and capacity building

Method of Application

Interested applicants should send their comprehensive Curriculum Vitae (CV) and Cover Letter in ONE attachment (MS Word format) explaining their suitability for the job to: recruitment@tbnetworkng.org

Deadline: Monday, 15th September 2025.

Important Notes:

- Please indicate the title of the post, the location applied for and your name in the subject line of your email as follows: "TBN/C-DRTB/ZPM/Preferred Zone - (Applicant Name)"
Example: TBN/C-DRTB/ZPM/North East – John Amos
- Only shortlisted applicants will be contacted.
- Applicants should provide functional email addresses and mobile phone numbers in their application.
- TB Network is an equal opportunity employer and strongly encourages applications from women and persons with disabilities.

Please note that no relocation allowance will be provided for these positions.